



NURSING PROGRAM STUDENT HANDBOOK



2024-2025

**The Western Nevada College Nursing Program is approved by the Nevada State Board of Nursing (NSBN) and accredited by the Accreditation Commission for Education in Nursing (ACEN). The ACEN is located at 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326.
(404) 975-5000. www.acenursing.org.**

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WELCOME!

On behalf of the nursing faculty, staff, and administration of Western Nevada College (WNC), we sincerely welcome those of you who are returning to the program, and those of you who are newcomers. We hope you will find your time with us to be interesting, exciting, and educational.

To the second-year students:

The nursing faculty acknowledges your achievements and hope that you will continue to be successful. We will continue to be available to help you.

To the first-year students:

The nursing faculty is pleased that you are enrolled in the program and appreciates that you selected WNC to pursue your educational goals. Assistance is available to each one of you throughout your educational experiences at WNC from nursing faculty, staff, and administration and student services.

The material in this handbook supplements the Western Nevada College Catalog. It presents the Associate Degree Nursing (ADN) Program of study, current requirements, and policies. You will find yourself referring to it frequently.

This handbook provides information about the program and its policies for all nursing students in the Associate Degree Nursing Program at Western Nevada College. The material in the handbook provides information to assist students to learn about the curriculum, understand their responsibilities as students, and comply with policies

ACADEMIC ORGANIZATION

Administration

J. Kyle Dalpe, PhD
President, Western Nevada College

Dana Ryan, PhD
Vice President of Academic and Student Affairs (Interim)

Niki Gladys
Executive Director of Advancement

Coral Lopez, CPA, MBA
Chief Financial Officer

Deborah Ingraffia-Strong, MSN, RN
Director, Nursing and Allied Health (Interim)

Full-time Nursing Faculty

Lisa Dunkelberg MSN, RN

SECTION I:

MISSION, PHILOSOPHY, ORGANIZING FRAMEWORK, STUDENT LEARNING OUTCOMES, PROGRAM OUTCOMES AND PROGRAM STANDARDS

Western Nevada College Mission Statement

WNC contributes to solutions for the 21st century by providing effective educational pathways for the students and communities of Nevada.

Nursing Program Mission Statement

The Nursing Program reflects the mission of Western Nevada College by assisting and preparing nursing students to successfully navigate educational pathways to achieve their professional goals.

Nursing Program Philosophy

Learning

Organizing Framework of the Nursing Program

The organizing framework flows from the Nursing Program mission, philosophy and professional guiding documents which include the National League for Nursing Associate Degree Core Competencies, the American Nurses Association Code of Ethics, National Patient Safety Standards, and Quality & Safety Education for Nurses (QSEN). The following components of the above documents are reflected in the organizing framework of the program:

- Nursing process to achieve safe, holistic care.
- Communication, documentation, and use of informatics.
- Clinical judgment based on evidence-based nursing practice.
- Caring interventions, including valuing advocacy, respect and protection of others and self.
- Teaching/learning processes.
- Collaboration and interprofessional teamwork.
- Management of patient-centered care.
- Professional behaviors.
- Quality improvement.

The program also integrates the following concepts throughout the curriculum:

- Knowledge from the bio/psycho/social sciences, humanities, mathematics and nursing science.
- Concepts and body system approaches to understand the needs of patients for the purposes of educating students to provide holistic nursing care.

Student Learning Outcomes

The nursing program philosophy, professional guiding documents and the integrating concepts are reflected in program and course student learning outcomes, clinical evaluation tools, and nursing care plans.

Upon successful completion of the nursing program, the student will be able to:

1. Incorporate principles from the bio/psycho/social sciences, mathematics, humanities, and nursing in the provision of patient care.
2. Apply the nursing process in a caring manner to safely meet the holistic needs of patients across the lifespan.
3. Utilize a broad range of communication skills to promote understanding.
4. Utilize a spirit of inquiry to integrate current evidence-based guidelines and nursing science when making clinical practice decisions.
5. Apply concepts of caring, cultural sensitivity, and respect for all persons.
- 6.

Nursing Program Outcomes (Benchmarks)

Three nursing program outcomes serve as a quantifiable measure of how successfully the program is in educating students to function as registered nurses.

1. Eighty-five percent or more of the students admitted into the nursing program will graduate within six semesters.
2. Eighty-five percent of graduates will pass the NCLEX-RN on the first attempt at or above the national pass rate.
3. Ninety percent or more of the graduates seeking employment will find employment in the health care settings within nine months of passing the NCLEX-RN.

Nursing Student Essential Abilities

All students accepted into the nursing program are expected to have essential abilities which are physical, cognitive and psycho/social/cultural in nature. These abilities are necessary to successfully complete the curriculum and function as an entry level professional nurse. If a student has concerns about being able to perform one or more of the essential functions, he/she may make an appointment with the Disability Officer to discuss concerns and learn about reasonable accommodations. Progression in the program may be denied if a student is unable to demonstrate an essential ability.

Physiological Functions (with examples of skills)

Motor abilities & physical Strength

- Physical strength/abilities and mobility sufficient to independently perform full range of patient care activities including moving from room to room and maneuvering in small spaces, full range of motion to twist/bend, stoop/squat, reach above shoulders, and below the waist. Motor skills, physical endurance, (clinical days may last up to 12 hours.), and strength to provide patient care (lifting 25 pounds or more/moving patients, etc.). Physical strength and mobility sufficient to perform a full range of required patient care activities including assisting with ambulation of patients, administering CPR, assisting with turning and lifting patients.

Manual Dexterity

- x Demonstrate fine motor skills sufficient for providing safe nursing care. Must be able to handle small equipment (e.g., an insulin syringe), and perform patient care skills, including medication administration by all routes, as well as carry out nursing skills/procedures and perform basic lab tests.

Perceptual/Sensory Ability

- x Sensory/perceptual ability to monitor and assess patients.
- x Hearing sufficient to hear alarms, assess heart, bowel, and lung sounds, communicate via a telephone, and respond to patient statements.
- x Visual acuity to accurately read calibrations on a 1 mL syringe, read fine print (e.g., medication and nutrition labels.), read and document on the computer, and assess for skin color. Clearly observe a person and objects at a near and far distance.
- x Tactile ability to feel pulses, temperature, texture, moisture, and masses.
- x Olfactory ability to detect smoke or noxious odor.
- x Can gather data from written references and health record, oral presentations, demonstrations, and observations in classroom, laboratory, or clinical setting.

Cognitive Functions

- Perform math calculations (basic algebra)
- Speak, read, write and understand the English language at the 12th grade level.
- Professionally express and exchange ideas in verbal **or** written form using the English language.
- Use cognitive (thinking) abilities to measure, calculate, reason, and analyze information and data to develop an appropriate plan of care.

American Nurses Association (ANA) Code of Ethics

The nursing program endorses the **ANA Code of Ethics** which describes ethical conduct expected of students enrolled in the program. The ANA Code of Ethics is as follows:

1. The nurse, in all professional relationships, practices with compassion and respect for the inherent dignity, worth, and uniqueness of every individual, unrestricted by considerations of social or economic status, personal attributes, or the nature of health problems.
2. The nurse's primary commitment is to the patient, whether an individual, family, group, or community.
3. The nurse promotes, advocates for, and strives to protect the health, safety, and rights of the patient.
4. The nurse is responsible and accountable for individual nursing practice and determines the appropriate delegation of tasks consistent with the nurse obligation to provide optimum patient care.
5. The nurse owes the same duties to self as to others, including the responsibility to preserve integrity and safety, to maintain competence, and to continue personal and professional growth.
6. The nurse participates in establishing, maintaining, and improving health care environments and conditions of

- e. Demonstrate punctuality in attendance at class, laboratory, testing, clinical sessions. Including preparedness for class and clinical assignments.
- f. Demonstrate self-direction and professional growth through utilization of available resources.

guidelines. Any student found guilty of academic dishonesty will be disciplined. The disciplinary action may

Nursing Curriculum – 71.5 Units

<u>Prerequisite Courses</u>	<u>21 units</u>
CHEM 121 or BIOL 190/190L	4
MATH 120 or MATH 126	3
BIOL 223: A & P I	4
BIOL 224: A & P II	4
ENG 101: Composition I	3
PSY 101: Psychology	3

Note: BIOL 223 and 224 must be completed at the same college or university if the institution is not in the Nevada System of Higher Education.

Note: Statute of Limitations for science courses is five years by the date of application to the nursing program.

Note: Current CNA certification or completion of NURS 129 or 130 within five years of the date of application to the nursing program

Note: BIOL 251 must be successfully completed no later than the 4th semester of the nursing program.

Semester 1 Fall

Assessment Technologies Institute (ATI)

Integrated throughout the nursing program curricula are the Assessment Technologies Institute (ATI) student resources and products designed for student success in the nursing program and entry into nursing practice. Resources include review modules, skills videos, printed and eBooks, electronic medical record for documentation, assessment-driven comprehensive review program designed to enhance student licensure success and Swift River Clinical Replacement activities.

Cost per semester currently is \$764.37

Student ATI Assessment and Review Policy

The comprehensive ATI review program offers the following to students:

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SECTION II:

GRADING SYSTEM

1. Students will receive a grade for each nursing course, which will be a letter grade or a pass/fail grade as outlined in each course syllabus. Most nursing courses are interrelated. For example, NURS 136, NURS 137 & NURS 141 are interrelated courses associated with Foundations of Nursing. NURS 136 is a theory course, NURS 137 is a laboratory course, and NURS 141 is a clinical course. Students must receive a grade of C (75%) or better in NURS 136 and a pass (P) grade in NURS 137 and 141 in order to progress in the program. **A grade of C- is not passing.** If the student is unsuccessful in any of these three courses, the entire sequence must be repeated. If a student withdraws from any of the three courses, the student is required to immediately withdraw from all Foundations of Nursing courses. Special circumstances may apply.
2. If a student has been evaluated as unsafe in the laboratory or clinical area, the student will be removed from the setting, and could be dismissed from the program. At a minimum, the student will receive an unsatisfactory (U) grade for the day.
3. Any student who withdraws from or who is not successful with a nursing course (clinical, laboratory and/or theory) will not be able to continue on in the nursing program. For example, if a student withdraws from NURS 136, the student will not be able to attend the associated laboratory and clinical courses (NURS 137 and NURS 141).
4. Students enrolled in co-requisite courses, such as NURS 152, will be allowed to continue in the course through the completion of the current semester.
5. Students who are dismissed from the nursing program for unsafe or unprofessional behavior will not be allowed to continue in any nursing course.

when an issue arises that faculty deem serious enough to warrant giving the student a unsatisfactory (“U”) regardless of

- Proof of immunity for measles, mumps, and rubella (2 doses of MMR) or titers for rubella, rubeola, and mumps.
 - Proof of tetanus vaccine immunization within the past 10 years. The immunization must be **TDAP or DTAP**.
 - Proof of having two or more doses of the Hepatitis B vaccine series at the time of admission. Students are required to complete the Hepatitis B vaccine series prior to the start of the 2nd semester of the nursing program.
 - Proof of having received two Varicella (chicken pox) vaccines.
 - Students are required to show proof of compliance with both the influenza vaccine and COVID-19 vaccination or booster requirements of the clinical sites.
 - Proof of current CPR certification through the **American Heart Association** – Basic Life Support (BLS) Healthcare Provider only.
 - Proof of holding major medical insurance (**card or letter from insurance company required**).
 - Proof of an acceptable drug screen test result provided by Complio.
- x Exemption waivers may be submitted for consideration.

All documentation must be uploaded directly to the student profile in Complio. Nursing faculty will not accept health information submitted by students.

5. **Background Check**

An acceptable background check is required for admission into the nursing program. Information regarding how to build your student profile in Complio will be discussed with first year students during the orientation in June.

Students are advised that an acceptable background check through Complio does not guarantee the background check conducted by state boards of nursing at the time of application for licensure will be found acceptable.

6. **Drug Screen**

A clear drug screen is required prior to admission into the nursing program. Requisitions can be downloaded in Complio, please be advised that the requisitions are

8. Uniform Dress Code Policy

- Required uniform must be purchased through *Uniformity*

Stethoscope
Bandage scissors
Penlight
Watch with second hand or of digital design noting seconds
Skills check-list (provided by the program)

Supervised Activities for First- and Second-Year Nursing Students

- ***FIRST TIME*** performance of any nursing skill in the clinical setting must be carried out under the supervision of the faculty member.
- ***THERE AFTER*** medication administration, treatments and procedures are required to be carried out in the presence of a faculty member or registered nurse.
- It is the student's responsibility to notify the faculty member when they need assistance at the clinical site.

Mandatory Nursing Program Orientation Policy

Absence from Clinical Experiences Policy

Students are expected to attend all scheduled clinical experiences unless due to illness or emergency situations. **In the event that the student is unable to attend a clinical experience, students are expected to notify the instructor at least 60 minutes prior to the designated start time. Non-notification**

Protocol in the Event of Accident at the Health Care Facility

Should a student experience an accident, such as exposure to blood-borne pathogens or back injury while at a health care facility, the student will immediately report the accident to the clinical faculty member. The student will be advised to receive appropriate follow up care by his/her health care provider. The health care facility report regarding the injury must be completed prior to leaving the facility.

Students are required to complete the Exposure to Blood-borne Pathogens Form for blood-borne pathogen exposure, or the Clinical Related Incident/Accident Statement Form for other types of injuries. These forms are located in Appendix D and Appendix F, respectively. The appropriate form should be completed within two days and submitted to the Office of Nursing and Allied Health, where it will be placed in the student's permanent file.

Students are responsible for expenses incurred (i.e. examination, treatment) as a result of injury from their own actions during a clinical experience. Any expense from injury to a student as a result of the health institution's environment (e.g., faulty equipment) is usually the responsibility of the institution.

Health Insurance Portability and Accountability Act (HIPAA) Regulations

Nursing students have access to health information of patients encountered during clinical experiences. This privilege requires students maintain the privacy and confidentiality of all patients. The Health Insurance Portability and Accountability Act (HIPAA) mandates regulations designed to insure patient privacy that all health care providers must follow. Students must comply with Husc folloe (lustuwc mtulod1 (m)1r (l)6. (.8212 ()-12 d (.8212v (m)1e).8 (o9 (u)12 p (.8212d

- Students failing either component of the readmission evaluation may choose to reapply for the nursing program with the next incoming cohort and will be held to current admission requirements. This would be considered the one-time readmission allowable.
 - The statute of limitations for nursing (NURS) courses is two years. Nursing courses taken more than 2 years prior to reapplication will be required to be repeated.
5. Students seeking readmission into the nursing program will be required to update all requirements through Complio (CPR, immunizations, health insurance, etc.).

REQUEST FOR READMISSION - Nursing Program
 Western Nevada College, Admissions and Records
 2201 West College Parkway, Carson City, NV 89703
 775-445-3277, admissions.records@wnc.edu

READMISSION DEADLINE S:

- FALL SEMESTER (3RD): JULY 1ST
- SPRING SEMESTER (2ND & 4TH): DECEMBER 1ST

Name: _____

Student ID Number : _____
 (Last) (First) (MI)

E-mail: _____ Phone: _____

Semester of Readmission Request : 2nd Semester 3rd Semester 4th Semester

I accept responsibility for working with the Nursing Division Office on all necessary competency exams and payments, and if approved authorize that my degree program be changed to Associate of Applied Science – Nursing.

Student Signature _____ Date _____

Courses Passed within Semester Seeking Readmission:

A score of 75% or more is required for the competency evaluation and a passing grade is required for the selected skill evaluation, in order to be readmitted into the nursing program.

Course (e.g. NURS 136)

Nursing Division Review:

_____ Eligible for Readmission
 _____ Exam Fee Paid
 _____ Competency & Skills Evaluation Passed

Approved Denied

Director of Nursing: _____ Date: _____

For Admissions & Records Office Use Only :

_____ Approved
 _____ Denied Reason for Denial: _____

Processed by: _____ Date: _____

Western Nevada College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Title IX Coordinator & Director of Human Resources; Western Nevada College, 2201 West College Parkway, Carson City, NV 89703, (775) 445-4235 <https://wnc.edu/human-resources/index.php> AND/OR U.S. Department of Education, Office of Civil Rights 1-800-421-3481 ocr@ed.gov.

Use of Copier and Printers

Photocopying services for students are available at the college libraries. Printers are available in the libraries and

Nursing Laboratory Policy

Students are required to attend all scheduled laboratory sessions and are expected to practice required skills in the nursing laboratory setting. Students must demonstrate competency in all required skill(s) prior to performing them at the clinical setting. A skills list will be maintained by the student.

WNC maintains state-of-the-art campus laboratories. The laboratory is available for student practice of assessment and intervention skills. The Laboratory Guidelines and Responsibilities policy will be reviewed with the students on the first lab day, and acknowledgement signed in the Canvas course.

- A laboratory sign-in sheet will be available to document practice time.
- All necessary lab equipment is provided and must remain in the laboratory.
- If faculty feels that a student needs to have more practice on previously learned skills, the faculty will complete the Nursing Laboratory Referral Form (see Appendix B) and give the form to the campus laboratory staff member. The student will be required to complete this request by the designated date written by the referring faculty.
- Food and drink are prohibited in the nursing laboratory area due to the sensitive nature of the equipment and the requirement to follow OSHA requirements. No exceptions.
- Students will follow the dress code when in the nursing laboratory, including when the student is in the laboratory for practice.
- Students are responsible for lab cleanliness, equipment and supply relocation after laboratory use. The faculty

make an appointment with the Director of Nursing and Allied Health for the semester they anticipate delivery to discuss these limitations. This appointment is to be made prior to enrollment in the courses.

Review of Examinations Policy

Students will have one week from the time they receive their examination score to request a review of a particular test. A request for a test review must be made via e-mail. Following the request for the test review, faculty will schedule a time and place for the review. In most cases, this time will not exceed one week from the date of request for review. **Students will not be afforded the opportunity to review a test if they have not requested the review within the one-week time frame stated above.**

Disclosure of Exposure to Potential Health Risks and Waiver of Liability Policy

During the course of the clinical experiences of the nursing program at WNC, students may come into contact with diseases, medicines, treatments, and equipment which are potentially hazardous to Tial.8 (h)8.4 78 ((e p)-4 12.dl.8ec1s* (t)-9.1 (h)8 (e 6

SECTION VI – GOVERNANCE AND CLUBS

Governance within the Nursing Program

Student input **into program governance** occurs in the following ways:

1. Submission of the End of First Year Survey and the End of Program Surveys
The surveys are designed to elicit student opinions regarding quality of the educational experience, with suggestions for improvements. The surveys are administered electronically at the completion of the 2nd and 4th semesters of the Nursing Program.
2. Student and Faculty Governance Committee (separate committees for 1st and 2nd year students).

Purposes of the committees include but are not limited to:

- Identification of concerns/issues experienced by students.
- Identification of problems/issues experienced by nursing faculty as they relate to student conduct and learning environments.
- Discussion of new ideas brought forth by students or faculty.

Membership of the committee includes but is not limited to:

- One student representative from each clinical group.
- Director of Nursing and Allied Health
- Nursing Program 1st and 2nd Year Lead Faculty

Note:

Minutes of all meetings will be recorded. The names of students or facu

Nursing Program Clubs

WNC 2nd Year Nursing Club

All second-year students are members of the ***Second Year Nursing Club***, which is governed by its officers, which include a president, vice-president, secretary, treasurer, fundraising chair and Fallon liaison. The club is assigned a faculty advisor who guides the club to function under the required guidelines of ***Associated Students of Western Nevada*** (ASWN). Guidelines include an annual submission of club by-laws and position descriptions of the officers during the month of September. Kathy Cocking serves as the club advisor and Heather Reardon serves as co-advisor.

The purpose of the nursing clubs is to provide an opportunity for all nursing students to:

- Identify class goals
- Identify class service projects.
- Identify and discuss concerns and questions related to their learning experiences.
- Decide on student activities and fundraisers.
- Assist the Director and faculty to plan and organize the Pinning Ceremony.
- Raise funds to finance end of program activities

National Student Nurses Association (NSNA)

All currently enrolled nursing students as well as pre-nursing students at WNC have the opportunity for membership in the WNC ***National Student Nurses Association***

SECTION VII

COLLEGE SUPPORT SERVICES

Support Services for Students at WNC

- | | | |
|---------------------------------|--------------|---------------------|
| 1. Academic Advising and Access | 775-445-3267 | Fallon 775-445-3379 |
| 2. WNC Online Bookstore | 307-426-5536 | |
| 3. Library – Carson City | 775-445-3229 | Fallon 775-445-3392 |
| 4. Computing Services | 775-445-4290 | |
| 5. Child Development center | 775-445-4262 | |
| 6. Disability Support Services | 775-445-4459 | |
| 7. Financial Assistance | 775-445-3264 | |
| 8. Admissions & Records | 775-445-3264 | |
| 9. Foundation | 775-445-3240 | |

Detailed information regarding these and additional services may be found on the Western Nevada College website.

Nursing Scholarships and Emergency Funds

Designated scholarships may be available to nursing students through the Financial Assistance office. Scholarship applications must be on file by March 1. All pre-nursing and current nursing students are encouraged to apply for funding. Please contact the WNCf mtac8 (t)-onhof755Tj-0.006 Tc-0.006 Tw 1.843 0 Td(n)-12 (Tc 0 Tw (-)Tj0.006 Tc -0.006 Tw 1.84

**SECTION VIII
GENERAL INFORMATION**

Change of Name, Address, and Telephone Numbers (home, cell, work)

Appendices

Appendix A

Western Nevada College

**Nursing Program Complaint/Grievance Form
(Required for Step II)**

Student Name: _____ **Date:** _____

Date of event: _____ **Place of event:** _____

Course: _____

Faculty member/s involved: _____

Date of meeting with involved faculty member/s (Step I): _____

Describe the circumstances leading up to the formal submission of the complaint/grievance form.

St-44 (ne1/711edne1/7113 (m)15 t)-2.4 ed6.6 (i)2.9 -11.u Tw 0 -1.14t tce form

APPENDIX B

NURSING LABORATORY REFERRAL FORM

Student Name: _____

Faculty Name: _____

Course: _____

Date of Referral: _____

To be initiated by the faculty member:

Statement of the problem:

Procedure/s to be practiced:

Timeline: To be completed by:

To be initiated by the nursing laboratory faculty:

Brief description of practice

Date completed:

Laboratory faculty signature: _____

Student signature: _____

Laboratory faculty requested to return this form to the faculty of record.

APPENDIX C

meet the course objectives. The decision to exempt a student from clinical experience will be made on a case-by-case basis by the faculty responsible for the clinical course.

Insurance:

All students must hold major medical /surgical health insurance upon entering and throughout their enrollment in the nursing program. It is the student's responsibility to obtain and pay for this insurance, as well as to understand the benefits and limitations of any insurance policy they maintain or is maintained on their behalf.

HIV Screening

The Western Nevada College Division of Nursing and Allied Health will not undertake any program of screening faculty or students for antibody to HIV. Any student or faculty wishing to be tested will be referred to his/her private physician.

Accidental Exposure Incidents

A student in the WNC Division of Nursing and Allied Health who has exposure to blood, body fluid or other potentially infectious material to non-intact skin or mucous membranes from a needle stick, sharps injury or other cause must immediately:

.

Source information:

The clinical facility will collect as much information as possible from the source patient following an exposure. While the college will make every effort to maintain confidentiality, the college cannot be held responsible for act and omissions of the clinical agency.

***Guidelines for Exempting Students from Clinical Assignment to Patients with Blood-borne Diseases:**

Confirmed Pregnancy:

- The risk of transmission of HIV infection to pregnant health care workers is not known to be greater than the risk to those not pregnant.
- The risk of transmission of other pathogens such as cytomegalovirus from patients with AIDS to pregnant health care workers is unknown, but is thought to be low to nonexistent.

Based on the above information, there is no epidemiological reason to exempt pregnant students from caring for patients with blood borne diseases.

Incompetent Immunological Systems:

Students with diagnosed immunological deficiencies are at an increased risk for developing opportunistic infections that may be present in patients with blood-borne diseases, as well as other non-infected patients.

The Centers for Disease Control (CDC) does not recommend barring HIV-infected health care workers from practicing their profession. There is no evidence that infected nurses have ever infected a patient with HIV in the process of providing nursing care. Although there is evidence that one dentist infected patients with HIV, the mechanism of transmission has not been established. Look back studies on a number of HIV-infected dentists and surgeons have not discovered any transmission to any of their patients.

Based on this information, students with HIV infection need not be restricted from clinical experience unless they have some other illness for which any health care worker would be restricted. Symptoms of HIV (i.e. fatigue, paresthesia, vision problems, or dementia) may limit a health care worker's ability to safely practice.

Infections:

Any student with an infectious process could further compromise the patient with an incompetent immunological system. Therefore, all students with exudative or weeping skin lesions will be restricted from direct patient care contact.

The decision to exempt a student from clinical experience will be made on a case-by-case basis by the faculty responsible for the clinical course. Decisions about longer exemptions (more than one clinical session) will be made in consultation with the student's physician and appropriate college faculty/administrators. Students with infections or open wounds are required to obtain written permission from their physician to return to WNC classes and clinical facilities.

Recordkeeping/Confidentiality-

APPENDIX G
Western Nevada College
Nursing Program
Student Performance Improvement Plan (PIP)

Student Name: _____ (e)-1__tfl&f@w1&7&id(p{N}l(a)h)E__ Tc 0de(N)t /P AM -00c 0 Tw (C)3(lin)5(ic)-2(a)-4.

Provide the necessary guidance, support and resources as outlined in the PIP for student success.

1. Provide the student with individualized, specific and mutually-agreed upon action steps to improve student performance.
2. Promote professional responsibility and accountability in class, clinical experiences, simulation, lab or when representing WNC.

A copy of the signed document is given to the student. The original PIP should be routed to the Director at the _____
_____ for the signature and for record keeping in the student file. A copy of the PIP will be shared with the _____

Check any areas needing improvement:

Attendance/Punctuality
Accountability
Communication
Flexibility Integrity
Spirit of Inquiry
Initiative/Independence
Professional Appearance
Preparedness
Understanding of Pathophysiology
Synthesis of Theory and Practice
Critical Thinking/Decision Making
Use of Nursing Process
Oral communication/Written Communication
Completion of Written Assignments
Technical Proficiency/Skills Organizational Skills/Time Management
Other

Description of Incident/Situation

Written documentation (times, place, people) may be attached.

1. List of learning outcome(s) not met or behaviors needing remediation (List of Nursing Program Student Learning Outcomes attached:)

2. Detailed description of how the student's performance is not meeting the learning outcomes:

3. Expectation/SMART Goal:

4. Interventions/Action Plan:

ñ XConsequence if performance or behaviors are not improved.

ò XEvaluation plan, including future meetings and consequences if behaviors and performance do not improve.

Student Signature _____ Date: _____

Faculty Signature _____ Date: _____

Director Signature: _____ Date: _____

Resolution: (to _

APPENDIX H

NURSING PROGRAM STUDENT ADVISEMENT OF UNSATISFACTORY PERFORMANCE

Students Name: _____ **Date:** _____

Faculty Members Name: _____ **Course number:** _____

APPENDIX I

REQUEST FOR READMISSION - Nursing Program
Western Nevada College, Admissions and Records
2201 West College Parkway, Carson City, NV 89703, 775-445-3277
admissions.records@wnc.edu

READMISSION DEADLINE S:

- FALL SEMESTER (3RD): JULY 1ST
- SPRING SEMESTER (2ND & 4TH): DECEMBER 1ST

Name: _____

Student ID Number : _____
(Last) (First) (MI)

E-mail: _____ Phone: _____

Semester of Readmission Request : 2nd Semester 3rd Semester 4th Semester ~~5th Semester~~ D (.1 y)-0.mi(D).6 ng w

APPENDIX M

WNC Simulation Center/Laboratory Confidentiality Agreement and Release Form

In consideration of the educational opportunity to obtain practical experience in a simulated patient environment, I understand the significance of confidentiality with respect to information concerning the simulation scenarios, the simulated patients, and fellow students. I understand that active participation in the simulation scenarios is part of the course requirements. In addition, I understand that the simulation scenarios are videotaped and used for debriefing purposes and shared only with appropriate faculty.

I agree to adhere to the following conditions and guidelines:

- x The simulation mannequins are to be treated with respect and handled with care as if they were live patients.
- x As the simulation mannequins are to be treated as live patients, I will uphold the requirements of the Health Insurance Portability and Accountability Act [8]