

**Western Nevada College
Curriculum Committee
Bylaws**

ARTICLE 1: NAME, REPORTING CHAIN AND OPERATIONAL CONTACT

The WNC Curriculum Committee is a standing college committee that reports directly to the College Council. The Vice President of Academic and Student Affairs serves as the operational contact for this committee.

ARTICLE 2: MISSION AND GOALS

The mission of the Curriculum Committee is to assure all curricula, both existing and new, at WNC meets acceptable standards for academic integrity.

B. The president of WNC formally appoints members to all college-wide committees from the annual volunteer list. Students are appointed through the Associated Students of Western Nevada. The president and Curriculum Committee shall make

2. Transmit such records in a timely manner to committee members and others as directed by the committee

B. As determined appropriate by the committee, other positions shall be created and filled by a majority vote of the committee membership.

ARTICLE 5: MEETINGS

A. The Curriculum Committee shall meet as needed throughout the academic year in accordance with the annual meeting calendar established at the beginning of the academic calendar year AND upon the call of the chair, who is responsible for informing committee members in advance of the meeting of its time, place and agenda.

B. Agendas will be posted to the committee website in advance of each meeting.

C. The chair shall establish a code of conduct that is consistent with these bylaws, Western Nevada College Bylaws, and the Nevada System of Higher Education Code and shall be governed by them. Robert's Rules of Order Newly Revised, 11th edition shall be the authority in all matters not covered by the bylaws and/or approved operating procedures.

ARTICLE 6: QUORUM AND VOTING

A. A quorum consists of fifty percent (50%) of the voting committee membership.

B. Voting may take place when a quorum of the membership is present or by email. Email voting shall be conducted in accordance with College Council bylaws.

C. A motion passes when it receives a majority of the votes cast.

ARTICLE 7: PERMANENT SUBCOMMITTEES

There are no subcommittees of the Curriculum Committee.

ARTICLE 8: AMENDMENT OF BYLAWS

A. These bylaws comply with WNC College Bylaws, NSHE Code and all State and Federal Rules and Regulations.

B. Any member of the Curriculum Committee or College Council may propose a change to the bylaws.

C. These bylaws must be amended by a two-thirds majority of the voting members of the committee.

D. No amendment of the bylaws may be both introduced and passed at the same meeting.

E. Once amended, the bylaws are to be reviewed and approved by College Council.

ARTICLE