

College Council Meeting Minutes 05/03/24, 10:00 a.m. via Zoom

College Council Members Present:

Non-Voting- Dr. Dalpe, President

Non-Voting– Tracy Mendibles, Recorder

Voting– Dr. Ryan, VPASA

Voting– Coral Lopez, CFO

Voting– Rachelle Bassen, Academic Faculty Senate Chair

Voting– Justin McMenomy, Administrative Faculty Senate Chair

Voting– Natasha Anderson, Classified Council Chair

Voting– Suzanna Stankute, ASWN President

Voting– Debi Ingraffia Strong, Travis Carr & Scott Morrison Academic Directors with Agenda Items

Geri Pope

Gretchen Stanerson

Heather Rikalo

Melody Duley

Troy Wadsworth

Casey Otto

Nigel Harrison

Summary of Actions Taken:

- x 4/5/24 Minutes approved
- x New Institutional Student Fee Request– Approved
- x Proposed revision to Policy 4-4-5: Administrative Faculty Letter of Appointment Policy– Approved
- x Proposed revision to Policy 7-1-1: Contracts– Approved
- x Proposed revision to Policy 7-5-2: Delinquent Accounts– Approved
- x Proposed revision to

Agenda items for Next Meeting:

- x 5/3/24 approval of minutes
- x Proposed new policy Payment Card Industry (PCI) Compliance Policy
- x Proposed changes to the Accessibility Committee bylaws
- x Proposed changes to the Distance Education Committee bylaws
- x Proposed revision to Policy 3-3-11: Distance Education Online Policy
- x Proposed revision to Policy 3-7-1: Instructional Space Scheduling Policy

Agenda item 1: Call to Order and Roll Call- (Kyle Dalpe)

Action Taken: None

Summary of Discussion: The meeting was called to order at 10:01 a.m. Roll call was taken via the participation list. A quorum was present.

Agenda item 2: Opening Remarks and College Updates- (Kyle Dalpe)

Action Taken: None

Summary of Discussion: An all campus Zoom meeting is scheduled for a week from today. Carson City commencement is scheduled on the 20th of May and Fallon's commencement on the 23rd. Enrollment is up 12% over last year. ACIP has been submitted for update to the cafeteria area.

Agenda item 3: Approval of Minutes from April 5, 2024 College Council Meeting - (Kyle Dalpe)

Action Taken: Minutes approved

Summary of Discussion: Coral Lopez motion to approve meeting minutes from 4/5/24. Natasha Anderson seconded the motion; the minutes were approved unanimously.

Agenda item 4: Proposed College Council Meeting dates FY24/25- (For Possible Action)

A calendar with dates for College Council meeting for AY24/25 to be distributed.

Agenda item 5: Institutional Student Learning Outcomes- Geri Pope (For Possible Action)

Feedback needed from faculty and students on the proposed Institutional Student Learning Outcomes. The hope to have a final version in October. hope to 5: 6 0Tj 05 Tw 0.2

a) Proposed new policy Payment Card Industry (PCI)

Summary of Discussion: The major change to this policy is administrative faculty members cannot teach during their scheduled working hours. Motion to approve by Justin McMenemy, seconded by Rachelle Bassen, approved unanimously.

- c) Proposed revisions to Policy: 7-1-1: Contracts – Coral Lopez

Action Taken: Approved

Summary of Discussion: Very minor edits to this policy. Motion to approve by Rachelle Bassen, seconded by Natasha Anderson, unanimously approved.

- d) Proposed revisions to Policy 7-5-2: Delinquent Accounts – Coral Lopez

Action Taken: Approved

Summary of Discussion: Very minor changes to this policy. Motion to approve by Natasha Anderson, seconded by Justin McMenemy, unanimously approved.

- e) Proposed revisions to Policy 7-5-5: Institutional Student Fee Policy - Coral Lopez

Action Taken: Approved

Summary of Discussion: Links were added to the policy and definitions were updated. Motion to approve by Rachelle Bassen, seconded by Justin McMenemy, unanimously approved.

Agenda Item 8: Policies and Procedures: Third Reading (For Possible Action)

Discussion and questions from groups; possible action.

- a) Proposed revisions to Policy 8-2-6: Computing Compu6: omputi6:ed

d) Budget Committee –

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