

College Council Meeting Minutes 04/5/24, 10:00 a.m. via Zoom

College Council Members Present:

Non-Voting - Dr. Dalpe, President

Non-Voting – Tracy Mendibles, Recorder

Voting – Dr. Ryan, Interim VPASA

Voting – Coral Lopez, CFO

Voting – Niki Gladys, Executive Director, Advancement

Voting – Rachelle Bassen, Academic Faculty Senate Chair

Voting – Justin McMenemy, Administrative Faculty Senate Chair

Voting – Natasha Anderson, Classified Council Chair –

Outreach for the program is done through the CRJ Advisory Committee, CRJ Agency Partnerships, High School Outreach, Student Advising, and the new CRJ Connections program.

Strengths: Faculty, curriculum and instruction; Student success rates; Job placement partnerships; Internships; CRJ Advisory committee; and CRJ connections

Program improvements: Course outlines (objectives); Course recommended sequence; Course deactivations; and direct course transfers.

Recommendations: Increase enrollment; Design data collection & graduation rates for AA with CRJ emphasis; Retain fulltime tenured instructor position; Review program coordination workload; Expand CRJ Connections Program activities and opportunities; Maintain/expand regional CRJ partnerships; Study & expand program / high school partnerships.

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Agenda Item 5: Institutional Student Learning Outcomes – Geri Pope (Information Only)

Updates have been made to the Institution student learning outcomes. Please review these with your groups. These will be brought back next month for approval.

Agenda Item 6: Policy and Procedures: First Reading (Information Only)

Introduction and information only; groups should take these items and share with their respective members for feedback at the next meeting.

- a) New Institutional Student Fee Request – Heather Rikalo/Coral Lopez

Action Taken: None

Summary of

Summary of Discussion: Minor revision to match current practice.

- e) Proposed revisions to Policy 7-5-5: Institutional Student Fee Policy - Coral Lopez

Action Taken: None

Summary of Discussion: Added links to procedures and updates to verbiage to match NSHE

Agenda Item 7: Policy and Procedures: Second Reading (For Possible Action)

Discussion and questions from groups; possible action.

- a) Student fee change requests FY25 – American Sign Language – Travis Carr/Scott Morrison

Action Taken: Approved

Summary of Discussion: Request to increase Special Course Fees by \$50 for American Sign Language classes. Students support this fee. Fees will go into effect Fall of 2025. Motion to approve Rachelle Bassem, second by Natasha Anderson, unanimously approved.

- b) Student fee change requests FY25 – Automotive – Travis Carr

Action Taken: Approved

Summary of Discussion: Request to increase Special Course Fees by \$15 to a total of \$50 for Automotive classes. Fees will go into effect Fall of 2025. Motion to approve Natasha Anderson, seconded by Justin McMenemy, unanimously approved.

Summary of Discussion: Minor change to the statement. Motion to approve Justin McMenemy, seconded by Natasha Anderson, unanimously approved.

- g) Review of Policy 14-2-1: Academic Faculty E-mail Address and Part-time Instructors Manual Policy – Geri Pope

Action Taken: Approved

Summary of Discussion: Significant revisions to this policy. Motion to approve by Rachelle Bassem, seconded by Justin McMenemy, unanimously approved.

- h) Proposed revisions to WNC Auxiliary Services Advisory committee bylaws – Shannon Covey

Action Taken: Approved

Summary of Discussion: Updates to membership requirements and chairs. Motion to approve by Justin McMenemy, seconded by Suzanna Stankute, unanimously approved.

Agenda Item 8: Committee Updates – (Information Only)

- a) Accessibility Committee – to imoMs(1)-3.3 (p) Tw 07c 0.003 Tw0 Tc 0 Tw Tc 0.001 Tw -93 -1.143 0 Td(1) -9

Summary of Discussion:

Update from Suzanna ASWN President

Update from Coral Lopez, CFO

Update from Natasha Anderson, Classified Council Chair

Update from Niki Gladys, Foundation & Marketing

Update from Dana Ryan, VPASA

Agenda Item 10: Old Business

Action Taken: None

Summary of Discussion: None

Agenda Item 11: New Business

Action Taken: None

Summary of Discussion: None

College Council meeting adjourned by unanimous consent at 11:24am